

**VLADIMIR TOTOVIC-STIFTUNG
ZUR FÖRDERUNG DER PATHOLOGIE**

APPLICATION GUIDELINES FOR TRAVEL GRANTS

Travel grants are given for participation on a German or international congress on pathology or for a training class at an IAP (international Academy of Pathology) symposium. Congress attendances can only be funded if the applicant is accepted for oral or poster presentation.

You can apply at any time. The foundation's board of trustees will decide within 8 weeks at maximum.

In each case, we require a final report after 3 months at the latest (presentation slides are sufficient). Travel costs are generally not given as lump-sums but are reimbursed after receipt of invoice.

Applications in English or German should be sent electronically (WORD or PDF files) to our office (hannah.hexamer@stiferverband.de). We do not need any paper documents. Please ensure that all required documents are included. Only complete applications will be considered.

To facilitate the reviewers' scientific evaluation, your proposal must include the following information and attachments:

A. Application for travel grants to attend a scientific congress or symposium on pathology

1. Applicant's data
 - Biographical data (first name, last name, academic degree, date of birth, postal address)
 - Scientific curriculum vitae
 - Scientific institution where you are currently working (postal address, director, contact details)
 - List of publications
2. Congress details
 - Date and place of the congress / symposium
 - Congress / symposium title
 - Organizer
 - Certificate that your contribution has been accepted as oral or poster presentation
3. Abstract / summary of your presentation
4. Brief explanation why you have a scientific interest in this congress (max. 1 page)

B. Application for travel grants to attend an IAP training class

1. Applicant's data

Biographical data (name, academic degree, date of birth)

Scientific curriculum vitae

Scientific institution where you are currently working (postal address, director, contact details)

List of publications

2. Congress details

Date and place

Certificate that you have been accepted as a participant

3. Grants to receive

Estimation of costs (we reimburse travelling costs and participations fees and - if necessary - accommodation costs)

4. Statement of reasons (max. 1 page)

why this training class is helpful and necessary

why you need funding